

Borough of Buena Municipal Utilities Authority

Remote Meeting Access

For April 27, 2022

Dear Residents and Interested Parties:

Due to the refurbishing of the Borough of Buena Municipal Building, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at www.buenaboroughmua.com. During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

To access meetings, please call:

1-978-990-5000

You will be asked to enter an Access Code. Please enter:

5469059#

The line may be busy due to high call volume across the country. If you are unable to join on your first attempt, please try again until you successfully connect. It is best to try 5 to 10 minutes prior to or after the hour.

This meeting will begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this time. We will continue to keep you apprised of any changes.

The BBMUA Board Members and Employees

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on April 27, 2022 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

| | | |
|--------------|------------|----------|
| R. Baker | A. Abriola | S. Testa |
| R. Delano | C. Santore | |
| J. Formisano | A. Zorzi | |
| J. Johnston | R. Smith | |
| J. Santagata | R. Casella | |

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER'S REPORT: #1 Email correspondence between Robert Smith of Remington & Vernick, Jay Black of Diamond Properties, and Robert Casella of Testa, Heck, Testa & White regarding the Buena Vista Campground and the contract to allow the campground to discharge certain wastewater flow into the Borough of Buena MUA Sanitary Sewer system.

#2 Copy of the Contract between the Borough of Buena MUA and Diamond Properties doing business as Buena Vista Campground allowing the campground to discharge certain wastewater flow into the Borough of Buena MUA's Sanitary Sewer system for execution and distribution.

#3 Letter from Edward Dennis of Remington & Vernick Engineers providing a proposal for the 2022 Residuals Permit Renewal Application. The permit renewal application must be submitted by June 30, 2022. The proposal to complete the permit renewal application is for a cost not to exceed \$7,000.00.

I need a motion to authorize Remington & Vernick to complete the residuals permit renewal application and accompanying attachments for a cost not to exceed \$7,000.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata-

#4 Email from Robert Smith of Remington & Vernick regarding the newly released WQAA Capital Improvement Report Portal and information requested by the NJDEP. Alan, Jonathan, Robert Smith and I are working together to get this information completed and submitted through the portal by April 19, 2022. It was recommended that we file for the extension of the April 19, 2022 date by Remington since it is newly released.

#5 Email from Alan Zorzi to WQAA at NJDEP requesting an extension of the April 19, 2022 Capital Improvements Report for the BBMUA.

#6 Email from NJDEP WQAA allowing a 45 day extension from the April 19, 2022 deadline. The new deadline is Friday, June 3, 2022.

SOLICITOR'S REPORT: #7 Letter from Robert Casella of Testa, Heck, Testa & White to Mr. Steve Testa of Romano, Hearing, Testa & Knorr stating for the period beginning December 31, 2020 and through the date of the letter the acting counsel for the BBMUA is unaware of any pending or threatened litigation, claims or assessments.

AUDITOR'S REPORT: Steve Testa will discuss and review the audit for year ended 2020. He is providing each member with copies of the completed draft audit for the BBMUA's board members approval so we can adopt Resolution R-14-2022.

#8 Letter from Romano, Hearing, Testa & Knorr providing the communication of governance at the close of the Audit for the year ended December 31, 2020.

#9 Copy of the Management Representation Letter provided in connection with the audits of the financial statements of the BBMUA with respect to the financial position as of December 31, 2020. This letter requires the signature of the Chairman, Secretary/Treasurer, and Consultant.

#10 Adopt Resolution R-14-2022 approving the audit of the financial statements of the BBMUA as of and for the year ended December 31, 2020.

m. _____ s. _____
Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

TREASURER'S REPORT: NO REPORT PRESENTED AT THIS MEETING

SECRETARY'S REPORT: #11 You can now file your Financial Disclosure Statements. The only people left to file are Robert Delano and Joseph Santagata. All others have been filed. The filing deadline is April 30, 2022 so please make sure you file these to prevent fines.

#12 Email from Sarah Johnson @ Suez regarding possible Federal funds available through the American Rescue Plan Act (ARPA) for water and wastewater projects. This email was received by Secretary/Treasurer Cheryl Santore and she wanted to pass this along to the Engineer in case we can take advantage of this opportunity for future improvements.

#13 Email from Jason Capizzi, Bond Counsel for the BBMUA regarding the funding for the Sewer Pumping Station Upgrade project with the NJ I-Bank. The NJ I-Bank's Bond Counsel identified an issue related to the project based on the recently distributed DEP exhibits and submitted requisitions. The State Appropriated bill limits the size of this project for the Spring Poll to \$1,298,000.00. They had originally said that any costs over and above the \$1,250,000.00 would be able to be covered by the long-term loan. Therefore, we have three options which were presented in the email and the board needs to determine which is the option they want to move forward with so our Bond Counsel can notify the NJ I-Bank.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on April 13, 2022. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 13. Second-Roll Call

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: NO BILLS PRESENTED AT THIS MEETING

The next regular meeting will be held on May 11, 2022 at 7:00 p.m.

MEETING ADJOURNMENT: **Motion** to adjourn the meeting. Second-Roll Call
m. _____ s. _____ Time: _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata